LONDON COMMUNITY RESPONSE – Copy of Application Form

Please note that applications must be submitted via the on-line application process, but you can use this form to prepare your answers or to keep a copy of what you have submitted. Organisations can apply for more than one funding programme so can repeat the standard information.

YOUR DETAILS

Name of organisation:	
Organisation address:	
Line 1	
Line 2	
City	
Postcode	
Website (if you have one):	
Primary contact for this grant:	
Name:	
Role:	
Telephone number:	
Email address:	
Secondary contact for this grant (in case we need to get in touch and one of you is ill): If you are applying on behalf of a mutual aid group, the second contact should be from that group.	
Name:	
Role:	
Telephone number:	
Email address:	

Your Organisation

What year was your organisation established?	
What type of organisation are you?	☐ Registered charity ☐ Charitable incorporated organisation (CIO) ☐ CIC limited by guarantee ☐ CIC limited by shares

	☐ Company limited by guarantee ☐ Constituted community group ☐ Unincorporated club or association ☐ Faith group ☐ Community Amateur Sports Club
If your organisation is part of a larger organisation, what is its name?	
Please give your charity number (if you have one)	
Please give your company number (if you have one)	
What does your organisation do?	
Who does your organisation help? *For example, do you focus on particular age groups, gender groups, black and minority ethnic groups, deaf and disabled people, LBGTQI?*	
Where does your organisation work?	Specify All London or select Boroughs
How many paid staff does your organisation usually have?	Number full time Number part time
Do you pay all staff at least the London Living Wage? We encourage any applications which include salaries to pay at least the London Living Wage, which is currently £10.75 per hour. For more information please visit https://www.livingwage.org.uk	Yes/no
How many volunteers does your organisation usually have?	

Financial Information

Does your organisation have annual accounts?	Yes/no	
Have your accounts been independently audited or verified	Yes/no	
What is your financial year end date?	Dd/mm/yyyy	
Note use number validation for these fields, no £ sign	Most recent year £	Prior Year £
Total incoming resources		
Total resources expended		
Surplus/deficit		
Have you received funding in the last 12 months from any of the funders in this list?	☐ Battersea Power Station Foundation ☐ Bromley Trust	

	☐ Childhood Trust ☐ City Bridge Trust ☐ Hammersmith United Charities ☐ Heathrow Community Fund ☐ Idlewild Trust ☐ John Lyon's Charity ☐ Joseph Levy Foundation ☐ The London Community Foundation ☐ London Legal Support Trust ☐ Mercers Company ☐ The National Lottery Community Fund ☐ Paul Hamlyn Foundation ☐ Peabody Housing Association ☐ Peter Minet Trust ☐ Sainsbury Families Charitable Trust ☐ Trust for London ☐ United St Saviours Charity ☐ Wembley Stadium National Trust
If the answer is no, please tell us the name of an organisation that is currently funding you.	

Funding request

Which programme are you applying for?	☐ Wave 1 Small Grants
Please select which area of activity most describes your organisation?	◉ food ○ advice ○ arts and culture ○ children and young people ○ domestic violence and abuse ○ homelessness ○ refugees and migrants ○ infrastructure (civil society support organisations) ○ vulnerable groups (including older people, people with disabilities, and people with long-term physical and mental health conditions) ○ none of the above
Are you applying on behalf of a mutual aid group who responding to community needs but who have not had funding before? *If this application is on behalf of a mutual	Yes /no

aid group, the answers on this page should relate to their needs and activities	

Summarise your request for funding in no more than 50 words "The funding is for…". This will be shared with all participating funders.

50 words

Your community: Tell us about the impact Covid-19 has had on the people you support. At this point, how do you think this might this change in the next 3 months?

200 words

Your organisation: Tell us about the impact Covid-19 has had on your organisation. At this point, how do you think this might change in the next 3 months?

200 words

Tell us about what you want to do right now as a result of these changes? What steps have you already taken and what do you want to do differently in the next three months?

200 words

Tell us how much that will cost? Note that funders will try to keep grants as flexible as possible, recognising that the situation is changing very fast.

Item	Cost *(number format only)*
Total	

What extra (non-financial) support might you need to make this happen? E.g. support with adapting your work so you can offer it digitally, workforce planning etc. Funders will do their best to connect you to other organisations facing the same challenges and to free sources of business advice and support.

100 words

Is there any other information you need to tell us? (this can be used for specific information for different programmes as the fund develops)

200 words

Information to upload or attach:

- Your governing document e.g. constitution (if you have one)
- Your most recent annual accounts

Please note, that in order to deploy your grant (if successful), we will need the applicant organisation's bank account details showing organisation name, address, sort code and account number in the form of a recent statement (last 3 months). This should take the form of one of the following:

- Scanned bank statement (if you have access to this)
- Bank statement downloaded from an online account

If you do not have access to the above you will need to determine with the relevant funder a suitable alternative at point of grant offer.

Statements

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that funders supporting the London Community Response initiative have zero tolerance towards fraud and may prosecute and recover funds if necessary. required

☐ If you have applied on behalf of mutual aid group, please confirm that you will hold the grant on their behalf and report back to the funders on its use.

Full Name: required

Role within organisation: required

Data Privacy Statement

"London Community Response" is a brand name for an initiative which is supported by a group of funders.

Each of the funders is a controller under data protection law of the personal data provided through the application form and any further personal data collected on applicants and approved grantees. Should you have any questions about how personal data is used by the funders, in the first instance please contact London Funders (www.londonfunders.org.uk).

The group of funders do not intend to share or trade personal data with third parties for commercial purposes and will only process your personal data as set out in their respective privacy notices, if it is required or permitted by law, or with your consent.

How we will use your personal data

The personal data we will collect will principally be the name and contact details of grant applicants. This information will be shared with the group of funding organisations who are

supporting the London Community Response collaboration. We will process the personal data you provide for the purposes of:

- Administering your grant application (assessing your application, grant due diligence);
- Activities connected with raising awareness about the London Community Response initiative; and
- Analysis and learning about grant-making to improve our understanding of fundraising (but on an anonymous or pseudonymous basis wherever possible).

If your application is successful, the relevant funder will then use your personal data for processing grant payments, grant variations, grant monitoring and reporting, and at that point, your personal data will be used in accordance with the relevant funder's privacy notice.

We may share your personal data with third parties, including other funders, external consultants and external auditors, police and regulatory bodies for the purpose of determining, preventing or detecting crime; or ensuring that no organisation is receiving duplicate funding; or the validation of contracts; or where this is otherwise required or permitted by law.

We rely on the legitimate interest basis to collect and use personal data about applicants and approved grantees for the purposes of administering the grant application, promotional activities and analysis and learning.

This is to run London Community Response properly and to ensure we continue to improve our grant-making.

You have rights under data protection law to control your personal data. Please see the relevant privacy notice for the respective funder to understand how they use your personal data and your rights.

You also have the right to lodge a complaint with the Information Commissioner's Office (www.ico.org.uk) should you have concerns about how your personal data is used but please raise your concern with us first.

For further information about how London Funders uses the personal data relating to your application please see: https://londonfunders.org.uk/about/privacy-and-cookies-policy